

COMMUNITY RELATIONS

The FCA Board continues to prioritize open engagement with our community, members, local agencies and as possible/needed with other key stake holders: Fairwinds Enterprises, Seacliff Group, North Nanoose Residents Association (NNRA), EMCON and Mainroad, and the RDN. incl. Director Bob Rogers and the RDN staff, our other valuable local organizations and non-profits.

Our FCA community relation endeavors continued though 2018/19:

- RDN: forums, POSAC (Parks and Open Spaces Committee), Utility Services, Emergency Planning
- Emergency Program priorities incl. Neighbourhood Emergency Preparedness Planning (NEPP) training
- Community communication with emails, newsletters, Facebook and public inquiries
- Environmental awareness events including broom busting and neighbourhood clean up
- Meetings with the NNRA, RDN, and Fairwinds
- Non-Profit support and awareness for Nanoose Community Services
- Welcome Committee personal visits and social gatherings through Cabin Fever events
- Fire Safety session

Our growing and changing community has different priorities over the years, as does our scope of influence as we focus on education, improvement of our bylaws, community information sharing and connection with appropriate departments and agencies.

COMMUNICATIONS

Our members' inquiries are an important part of community relations as we share knowledge of legislation, enforcement options, and contacts within our ongoing relationships in governance and regulatory agencies.

The Board will be recreating the FCA website as it's a crucial tool for our members. Knowledge is power, and our community engagement unites us with ongoing email communications, newsletters.

STATUTORY RESTRICTIVE COVENANTS, ARCHITECTURAL GUIDELINES, BUILDING SCHEMES

Architectural Guidelines, Restrictive Covenants, and Building Schemes are now being interpreted in an increasingly more flexible manner, and many have become in effect difficult to enforce, throughout many developers, over many years. As architectural styles change, so can the approach of the developer-appointed Approving Officer. Thanks to the comprehension and research efforts of Director Heinz Dahn, who has clarified our best reference-only overview details on the website fairwindscommunityassociation.org

BYLAWS

Rapid growth and building bring challenges too, as we find more secondary suite and short-term rental inquiries, as well as fire regulations, noise and construction bylaws, private vs. public properties within Fairwinds, property maintenance and much about parking and RV and trailer storage continue.

GREENSPACES & PARKS

Our community greenspaces are valuable, and it can be a difficult balance between residents, private Fairwinds property, public and commercial users, with limited budgets for parks and maintenance in general. Winter storm season brought much damage to our beautifully treed island, and revived awareness of personal property responsibilities.

Fairwinds Community Association

President's Report (continued)

The FCA hosted our annual Broom Busting and community clean up, last spring, which had great impact thanks to the volunteers who dedicating over 70 hours to our area. Although some question the efforts of hacking invasive broom, or community diligence with garbage and pet waste, but we educate and help as possible.

The annual Water Conservation Calendar was produced again with great thanks to Garnet Hunt for his efforts, and the advertisers for their financial support to spread the message and showcase some great local artists.

Englishman River Water Services and sewer projects continue, and so do longer dryer periods, so we encourage conscientious water use both in and outside the home.

EMERGENCY PREPAREDNESS

We need to be personally prepared, and our winter storms reminded us of the importance of basic supplies, for even a few days without power. Thanks to the ongoing efforts of Director Sheila Cruikshank, the Neighbourhood Emergency Preparedness Program (NEPP) leaders, and their dedicated volunteer teams, we are fortunate to be in one of the most established (NEPP) communities in the region. These amazing friends and neighbours continue their dedication to pursue ongoing training opportunities, and work with the FCA RDN grant funds to grow EP in Nanoose.

SOCIAL

Much appreciation goes to the Sunday@4 chair, Pam Bjornsen, her committee and speakers for another successful series. Many of you support these events, Fairwinds dinners and Nanoose Community Services with the important role they provide, thanks to the ongoing financial support of many of you.

Oktoberfest was held jointly with Fairwinds and NCS this past fall and thanks to your support, a small but appreciated amount was raised.

Welcome Committee Cabin Fever events were arranged through the winter, and many great dinners were well attended thanks to Director Sheila and Fairwinds crew.

MEMBERSHIP

With changing and fluid neighbourhoods comes lost and found members with over 240 households supporting the FCA. Great appreciation to the newly formed Welcome Committee who is making an effort for new owners to settle in and connect.

A heartfelt thanks to my fellow board members for the opportunity to work together through the FCA. We look for your continued involvement and support in the coming years.



Crystal Ironside
President

Fairwinds Community Association

president@fairwindscommunityassociation.org

TREASURER'S REPORT YEAR ENDED MARCH 31, 2019

RESULTS:

	Actual	Budget
Membership dues	\$ 4165	\$ 3500
Disbursements	4724	4500
(Deficit) of receipts over disbursements	\$ (559)	\$ (1000)

The Association ended the fiscal year with a deficit from activities of \$559 as opposed to the budgeted deficit of \$ 1000. Membership dues were \$665 higher than budgeted while expenses were \$224 over budget.

There are currently 240 households out of some 740 residences in Fairwinds as members. Given that there are many non-resident owners, the percentage of resident households belonging to FCA is higher. FCA continues to offer free membership for the first year for new members and a reduced three year rate as well for new and renewing members.

Expenses were higher than budget for the year primarily in the areas of emergency preparedness, insurance (\$130), and for the 2018 annual general meeting (AGM) expenses (\$146). Other expenses were overall \$23 over budget.

Emergency preparedness is a focus for the Association and this past year community sessions on fire emergency response and general emergency preparedness including both individual household readiness and neighbourhood planning groups, were held. Extra costs were incurred to engage an experienced emergency management coordinator to give a presentation at the general emergency session, and for advertising of this session to both encourage attendance and raise community awareness about the subject.

Membership expenses reflect slightly higher costs for our website and renewal notices for dues. The Association carries general liability insurance for its member activities and directors' and officers' insurance. Higher premiums were expected but did not occur. Savings for last year's AGM reflect reduced costs for the venue.

Community support represents expenses for support of the Sunday@4 presentation series.

BALANCE SHEET at March 31, 2019

Cash balance was \$13,440 at year end. The Accounts Receivable is due from a grant that the Association will receive from the RDN in August to be used for community emergency program sessions. We have purchased equipment approved under the grant. Prepaid represents the deposit for this AGM venue.

Prepaid dues reflect the receipt of 3 year renewals which are deferred for recognition in the applicable membership year.

The Board considered it to be prudent to reserve funds to cover two year's basic expenses and to initiate a legal reserve should a need arise for legal consultation. In addition, the Board has identified the need to upgrade the FCA web site to improve its content and facilitate access.

BUDGET for the year ended March 31, 2020

Going forward, an excess of disbursements over receipts of \$1190 is proposed in the budget for the year ended March 31, 2020. Membership dues are budgeted at the same amount as in the 2019 budget as it is difficult to anticipate the extent of resident turnover as well as its timing which affects the recognition of member dues.

Expenses are planned at \$134 less than this past year's actual expenses and at a similar level to last year's budgeted disbursements. Emergency planning initiatives (\$1200) continue as priority with augmenting the RDN grant which is focused on supporting neighbourhood groups in our community by supporting resident readiness and training for NEPP teams. We again anticipate increased insurance premiums (\$1200). Minor changes in other activity costs net to approximately a \$114 decrease from this year's expenses.

Respectively submitted,

Mike Smith, Director and Treasurer



FAIRWINDS COMMUNITY ASSOCIATION

2018/19 AGM REPORT: Vice President/ Emergency Preparedness and Welcome Committee

1. Emergency Preparedness

- 1.1. Over the 2018/19 term, FCA-sponsored Emergency Preparedness initiatives continued to advance Fairwinds emergency readiness as follows:
 - 1.1.1. The FCA set up a Subcommittee to facilitate Leaders of Neighbourhood Emergency Preparedness Program (NEPP) within Fairwinds and Nanoose to share existing initiatives and coordinate planning throughout the area.
 - 1.1.2. A Fire Safety and Personal Awareness event was held on May 20, 2018 with representatives from the Nanoose Volunteers Fire Department, Oceanside Emergency Support Service (OESS) Volunteer Coordinator and BC Wildfire Service. This enabled Fairwinds residents to become familiar with fire safe practices, practice with extinguishers as well as become more familiar with the BC Fire Smart program and role of OESS.
 - 1.1.3. A second educational event was held in October 2018 which focused on Individual Household Preparedness. Over 80 residents attended the event to hear from a community-based expert responsible for Cowichan Valley emergency management and NEPP development.
 - 1.1.4. The FCA was awarded a Regional District of Nanaimo (RDN) Community Grant in the amount of \$4100.00 to “grow” neighbourhood Emergency Preparedness in 2019/20. With this approved funding, up to 10 new neighbourhoods will receive support from the FCA to develop their own neighbourhood emergency preparedness program.
 - 1.1.5. In addition to the four existing Fairwinds NEPP programs, three new neighbourhoods are moving forward with their neighbourhood program development. Neighbours are working together in the Glen Eagle area, Elginwood Place and the Carmichael neighbourhoods. Individual household preparedness is the foundation to building neighbourhoods equipped to help each other in the event of a disaster.

2. Welcome Committee

- 2.1. The results of the January 2018 FCA membership survey suggested the creation of a Welcome Committee in Fairwinds. A Subcommittee was set up in May 2018 to address this suggestion. The Subcommittee is comprised of eight volunteers. With the tremendous effort of the volunteers, a resource package of material was developed and visits are underway. Our volunteers ensure new neighbours receive this resource material and support as newcomers adapt to a life in British Columbia, on Vancouver Island and in Fairwinds. The feedback received from new homeowners has shown that the material and effort are appreciated.
- 2.2. Through collaboration between the FCA, Welcome Committee volunteer, Dawn Campbell and the Fairwinds team, Cabin Fever events took place during the months of October 2018 to March 2019. This social event offered new neighbours an opportunity to visit with existing residents and make new friends.

Respectfully submitted,

Sheila Cruikshank, FCA VP/Director of Emergency Preparedness and Welcome Committee

1 COMMUNITY RELATIONS

1.1 FCA Bylaws

The Board of Directors completed a review of our bylaws and a special resolution was prepared for approval at the AGM to amend 2 bylaw clauses on AGM timing and the number of directors on our Board.

1.2 Developed topics of community interest for FCA Newsletter

- Parks, roads, sidewalks and street lighting responsibilities.
- Pet waste
- Water conservation
- RDN Events

1.3 Government Relations - MOTI

There was a request for a crosswalk at the intersection of Fairwinds Drive and Granville Road previously. This request was passed on to the District Engineer who completed a warrants assessment last summer. This location did not meet the Provincial requirements for installing a crosswalk at this time. MOTI will continue to monitor this area and should pedestrian or traffic volumes increase there may be an opportunity to upgrade the intersection in the future.

1.4 Government Relations - RDN

FCA director attended a stakeholder meeting with new road maintenance contractor, Mainroad Contracting.

FCA has a director sitting on the RDN solid waste referral committee, and ongoing liason with the POSAC (Parks and Open Spaces Committee)

2 STATUTORY RESTRICTIVE COVENANTS (BUILDING SCHEMES)

2.1 General

A second Fairwinds map was added to the FCA web site to better show demarcation of building scheme areas.

FCA provided copies of building schemes to realtors as information for them relating to new listings.

2.2 Typical concerns received during this last year include:

- Who has authority to enforce of building schemes
- Boat and trailer storage on lots
- Leaving an RV/trailer on the road
- Fence is over 1.8m high
- Tree has been allowed to grow to a height which blocks view
- Fences (type of fence, location, height issues & deer fencing, netting and poles)
- Realtors advertisement that recreation vehicles/boats are allowed on lots
- Construction issues covered under Architectural Guidelines (deferred to, and dealt with by Fairwinds)
- Obstructed foot path (deferred to, and dealt with by RDN)
- Signage definition and what is covered in RDN bylaws vs. building schemes
- Air B&B rentals (deferred to RDN where not covered in building schemes)
- Renting part of a home in Fairwinds, or renovating a home to make a suite to be rented

Fairwinds Community Association

Report for Community Relations/ Covenants/ Secretary (continued)

3 SECRETARY

3.1 General

The Society Act allows that records are no longer required to be kept that are no longer relevant to the activities or internal affairs of the society, and 10 years have passed since the record was created. The disposal of meeting minutes and correspondence more than 10 years old was authorized by the Board of Directors. Certain old FCA reports which remain relevant have been kept on file.

3.2 Web Site Improvements

- Improvements to Architectural Guidelines and Building Schemes sections to make them easier to navigate.
- Added one more question/ answer to FAQ: "How do I get a Building Scheme enforced?"
- Added a link to an article by the Regional District of Coldstream about building schemes and their enforcement for further information on this topic.

1. Broom Busting and Community Cleanup

The Fairwinds Community Survey conducted a year ago demonstrated strong member support for the efforts of the Association in organizing an annual spring clean-up and broom busting event. Last year's cleanup took place on April 21 and saw over twenty volunteers turn out to keep our community beautiful.

Although the effectiveness of cutting back broom has been questioned, it does have a significant impact in the long term. One only needs to take a look at some of the areas outside Fairwinds where broom has effectively taken over large areas to realize how invasive this pest can be. For more information on broom busting on the Island go to www.broombusters.org.

We encourage property owners to do their part to keep our greenspaces safe from this invasive species, and be considerate with garbage and pet waste, and the FCA has scheduled another community clean up and broom busting work bee April 27 if you can or have attended, thank you.

2. Local Community Parks

2.1 Brickyard Bay Community Park

This item was reported in last year's Annual Report but, because of the degree of local interest it is worth revisiting.

The changes which were proposed for this park, which involved the construction of a parking lot and the installation of portable toilets, have been shelved permanently and the area will remain as it is.

2.2 Bonnington-Coventry Community Park

There currently exists a narrow linear park connecting Bonnington Drive and Coventry Place. The park is undeveloped and largely inaccessible because of steep terrain and recent development in the area.

An RDN staff report has identified the work that would need to be completed to make the connector accessible and the project has been scheduled for 2021.

2.3 Jack Bagley Community Park (adjacent to Nanoose Elementary School)

The RDN is in the process of planning for the construction of a number of tennis/pickleball courts with the possible integration of a racquetball court in Jack Bagley Park. A request for consultant services will be issued in the near future. User groups and stakeholders will be consulted to establish which elements should be included and where they should be located. A detailed design of the preferred option will follow.

2.4 Beach Access Signage

In 2017 a subcommittee of the Area E Parks and Open Spaces Advisory Committee inventoried all of the more than 60 official beach access sites in the Nanoose Bay area. The purpose of this exercise was to consider suitability for signage and other improvements in order to facilitate public access to beaches.

The provision of beach access signage at some of the most favourable sites will be considered in the annual review of the 5-year Community Parks work plan for Nanoose Bay.