



Fairwinds Community Association

AGM – Minutes of Meeting

29 April 2019

EXECUTIVE PRESENT:

Crystal Ironside.....	President	Sheila Cruikshank.....	Vice President
Martine Sallenbach	Director	Heinz Dahn.....	Secretary
Tony Sweet.....	Director		

Regrets: Mike Smith and Barry Nicholls

1 CALL TO ORDER

The meeting was called to order at 3:35 PM at Fairwinds Golf Club, Arbutus Room. A quorum was confirmed based on 45 attendees (including guests) representing 30 households.

Crystal introduced special guests from the RDN and Fairwinds including Bob Rogers, Brett Standerwick and Adele McKillop.

Special thanks extended to Caryl and Bruce Wylie for manning the front desk and AGM registration.

2 MINUTES FROM PREVIOUS MEETING

Adoption of the 2018/19 AGM Minutes was moved by Steve Ironside, 2nd and passed.

3 PRESIDENTS REPORT

Detailed reports by the Directors are available on the website and the link to the reports was included in the AGM Notification to the Membership. Crystal Ironside provided a summary of the Association’s accomplishments in 2018/19, the details of which are available on the FCA website in the various Directors’ reports. There were no questions for the Board of Directors from the audience.

The Board’s focus for this last year was based on the outcome of the previous member’s survey. Key events and highlights included community communications, welcoming committee & cabin fever, emergency preparedness programs, environmental awareness, administration of building schemes, and RDN forums.

FCA membership remains stable. We currently have a membership of 240 households out of a community of 470 households.

4 TREASURER’S REPORT

4.1 2018/19 Financials

- Current bank balance is \$13,440. The Board of Directors has designated Retained Funds of \$6,000 reserve for operations, \$2,000 reserve for legal expenses, and \$2,000 for a web site upgrade.
- FCA finished the year with a Deficit of \$599 based on total receipts of \$4,165 and expenses of \$4,724. The overrun was attributed to increased expenses to cover Emergency Preparedness community presentations and training. Adoption of the 2018/19 annual financial statements and the Treasurer’s report thereon was moved by Tony Ranson, 2nd and passed.

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4.2 2019/20 Budget

- The proposed budget for the next fiscal year shows a deficit of \$1,190 based on receipts of \$3,500 and disbursements of \$4,690. We are budgeting disbursements at similar levels to prior year. Membership dues are difficult to estimate as the extent of current and 3 year renewals cannot be determined. Adoption of the 2019/20 budget was moved by Steve Ironside, 2nd and passed.

5 EXECUTIVE 2019/20

Thank you was offered to outgoing members of the executive, and those continuing into 2019/20.

Nominations for the Board of Directors were presented. There was a call for nominations from the floor. No other candidates were nominated. The following slate of officers was accepted by acclamation:

Elected:

- Tony Sweet

Directors continuing on the board include:

- Mike Smith (on 2nd year of term)
- Martine Sallenbach (appointed by the Board for a 2 year term)
- Barry Nicholls (appointed by the Board for a 2 year term)

Acceptance of the 2018/19 Board of Directors slate was moved by Sharon Seibt, 2nd and passed.

6 SPECIAL RESOLUTION

A special resolution to amend Bylaw 3.1 pertaining to time and place for general meetings, and Bylaw 4.1 pertaining to the number of Directors on the Board was presented. Adoption of the special resolution was moved by Sharon Seibt, 2nd and passed.

7 ADJOURNMENT

AGM was adjourned at 3:55pm.