



FAIRWINDS COMMUNITY ASSOCIATION

Annual General Meeting

AGENDA

September 11 at 3:00 pm

Arbutus Room, Fairwinds Golf Club

1. Call to Order and Welcome

- Confirmation of quorum
- Introduction of Executive

2. Approval of the Agenda

3. Adoption of Minutes

Motion: That the minutes of the Annual General Meeting held October 31st, 2021, be adopted:

4. President's Report

5. Treasurer's Report

5.1 Annual Financial Statements

Motion: That the 2020/21 annual financial statements and the 2021/22 financial statements, and the Treasurer's report thereon, be adopted.

6. Election of Directors

Motion: That the following directors be re-elected for a two-year term:

Mike Smith

to serve along with Barry Nicholls (Term ending 2023 AGM) Faramarz Bogzaran and Lisa Collins (terms ending at the 2023 AGM), Kim Rasmussen (appointed to replace Tony Sweet, term ending at the 2023 AGM)

Call for any nominations from the floor.



7. New Business

- Parks and Open Spaces
- Membership
- Ravensong taxation

8. Adjournment



Fairwinds Community Association 2021 - 2022 Presidents Report

Community Relations

The FCA board continues open engagement with our community, membership, local agencies, and where possible or needed, with other key stakeholders, such as Fairwinds Enterprises, Seacliff Group, and the Regional District of Nanaimo, along with other local organizations and non-profits.

Our endeavours in this past year included

- The FCA has been actively opposing the proposed taxation of Electoral Area E residents for Ravensong Pool operating and capital costs. We believe a referendum for only Electoral Area E should be held to gain our approval, and that a more equitable taxation model should be used.
Various members of the FCA executive have spoken with our Regional District of Nanaimo Director, Bob Rogers, about our concerns, and have made a presentation at one of the RDN Directors meetings. We also voiced our opposition at Bob Rogers' June public forum. We will continue our efforts on this matter and ask that you support us by emailing the province and RDN'
- Community communication with emails, newsletters, Facebook, and public inquiries.
- Broombusting did not take place this year. Thanks to the fine job done by our members in 2021, there did not seem to be a need to cut broom in Fairwinds. That will likely change for next year.
- We have continued discussions with the RDN regarding improvement of a section of the trail in Schooner Ridge Pathway Park.
- We have resumed communication with the North Nanoose Community Association regarding issues that impact both our communities, such as Ravensong Pool taxation.

Restrictive Covenants, Architectural Guidelines, and Building Schemes.

As necessary, we provide assistance on issues relating to Fairwinds Restrictive Covenants and Architectural Guidelines.

Bylaws

We continue to promote awareness of RDN bylaws within our Membership and the Fairwinds Community, and when needed communicate with RDN Bylaw enforcement.

Emergency Preparedness

The FCA was successful in a grant application to the Regional District of Nanaimo and received a grant of \$2000 for the purchase of emergency responses for Fairwinds Emergency planning groups. We continue to support the efforts of local Neighbourhood Emergency Planning and Preparedness Groups. Our efforts are led by FCA NEPP Committee director Sheila Cruikshank, and members

from various Fairwinds NEPPs, listed below, currently represent approximately 307 homes and numerous neighbours who have volunteered to help in the event of an emergency/disaster.

AAAA's: Andover 2320-2405, Amberwood, Ashton, Avondale	40 homes
Arbutus Hill and neighbourhood	41 homes
CERO - ' C' – Carmichael, Coventry, Chelsea & Carlisle	63 homes
Glen Eagle townhomes	40 homes
Rockhampton Road, Rolston Place & Renwick Place	38 homes
Schooner Ridge including Seabluff Lane	85 homes

Community Awareness and Communications

Communication is an important part of community awareness and relations.

Our quarterly newsletter provided information about local bylaws, restrictive covenants and messages for the RDN. Occasionally we sent emails directly to our members regarding items that needed timely distribution, such as crime prevention or surveys. Our Facebook page was regularly updated with additional information.

We again thank Crystal Ironside for all her efforts on our behalf.

The Board will continue to provide community information and updates. Knowledge is power and our community engagement unites us with ongoing email communications, newsletters and website activity.

Membership

We currently have just over 170 members. Our thanks to Caryl Wylie for all her work on the membership process.

We began a membership drive in late 2021 and will continue our efforts to increase membership.



TREASURER'S REPORT YEAR ENDED MARCH 31, 2022

RESULTS:

	Actual	Budget
Membership dues	\$ 3287	\$ 3400
Disbursements	2599	4130
Surplus (deficit) of receipts over disbursements	\$ 688	\$ (730)

The Association ended the fiscal year with a surplus from activities of \$688 as opposed to the budgeted deficit of \$730. Membership dues were \$113 lower than budgeted while expenses were \$1531 under budget.

Expenses were lower than budget for the year principally as a consequence of the pandemic which shut down many of our group oriented activities. We had budgeted \$200 for support of the Sunday @ 4 series which was closed. Similarly, emergency preparedness sessions/meetings were cancelled resulting in a decrease of \$1000 in budgeted expenditures. Also, there was not any community maintenance/beautification efforts, a reduction of \$200 from budget. Further, our insurance renewal cost was under budget by \$84. As a result there was a savings of \$1531 in expenses which resulted in the surplus of receipts over expenditures for the year.

BALANCE SHEET at March 31, 2022

Cash balance was \$14,480 at year end.

Prepaid dues of \$4169 reflect the receipt of three year renewals which are deferred for recognition in the applicable membership year.

Accounts payable was for the Zoom account renewal required for the Directors monthly meetings.

The Board has reserved funds to cover two year's basic expenditures (\$6000) and set up a legal reserve of \$2000 should a need arise for legal consultation.



Fairwinds Community Association

STATEMENT OF RECEIPTS AND DISBURSEMENTS

YEAR ENDED MARCH 31, 2022

	2022	2021
RECEIPTS:		
Membership dues	\$ 3287	\$ 2873
Total Receipts	3287	2873
DISBURSEMENTS:		
Community support	--	--
Insurance	1516	1450
Community maintenance	--	--
Emergency preparedness	--	--
General meeting	--	---
Office expenses	463	253
Post Office box	182	182
Society fees	55	40
Membership	383	182
Total Disbursements	2599	2107
SURPLUS OF RECEIPTS OVER DISBURSEMENTS	\$ 688	\$ 766



Fairwinds Community Association

BALANCE SHEET AS AT MARCH 31

	2022	2021
ASSETS :		
Cash	\$ 14480	\$ 13162
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TOTAL ASSETS	\$ 14480	\$ 13162
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LIABILITIES :		
Accounts payable	224	--
Prepaid Membership dues	4169	3763
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Total Liabilities	4393	3763
RETAINED FUNDS (Note)	10087	9399
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LIABILITIES and RETAINED FUNDS	\$ 14480	\$ 13162
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Note		
The Retained Funds have been designated by the Board of Directors as follows:		
Reserve for operations	\$ 6000	\$ 6000
Reserve for legal expense	2000	2000
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Designated Funds	8000	8000
Surplus Funds	688	1399
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Retained Funds at March 31,2020	\$ 10087	\$ 9399
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